

Vermont Alcohol & Drug Abuse Counselor Certification Board

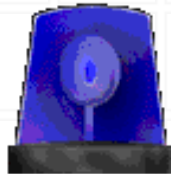


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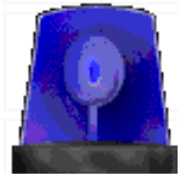
Recertification

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IMPORTANT



Please note: this application and requirements are for the 2006 re-certification year. All counselors have received a letter to this effect and the old re-certification application will be mailed to you.

All Certified Alcohol and Drug Abuse Counselors and Certified Clinical Supervisors must apply for re-certification every two years.

Candidates for re-certification are required to provide documentation to the Certification Board that they have completed 40 contact hours of professional education and training during the previous two years.

Only 50% (20 hours) of the total may be carried over from the last re-certification period the were not used then into the present re-certification period. Hours which are carried over must have been obtained in the last year of the last certification period.

It is also expected that for re-certification, the candidate will document clinical supervision from a specific supervisor.

Education/Training

Minimum of 40 hours, within the last two years and must include:

- Six hours of ethics training related to alcohol / drug counseling (Note: home study ethics courses are accepted for recertification only)

In addition Certified Clinical Supervisors seeking recertification must include:

- Six hours of training specific to clinical supervision.

These clock hours must be comprised of the following:

- Workshops, conferences, and seminars. All workshops, conferences, seminars must be:
 - pre-approved by VADACB or IC&RC member board or NAADAC, or
 - include (a) a detailed syllabus, (b) a detailed outline of the workshop content and (c) the instructor's credentials / resume.
- Home study or on-line courses must include a certificate. No more than 50% (i.e., 20 hrs) can be from home study or on-line courses. All home study or on-line courses must be:
 - pre-approved by VADACB or IC&RC member board or NAADAC, or
 - include (a) a detailed syllabus, (b) a detailed outline of the workshop content and (c) the instructor's credentials / resume.
- Instructor / Trainer / Publication / Research: no more than 10 hrs in any 2 year period
 - the number of teaching hours allowed is 50 percent of the total hours of the actual course or seminar. The course must have been taught in the current recertification period.

Time of Re-certification

Time periods are in calendar year intervals.

Applications must be postmarked no later than December 31 of the year of re-certification.

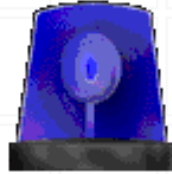
Letters requesting exceptions to this must be addressed to the Board and post-marked no later than December 31 of the year of re-certification.

Individuals can certify until January 31, then a request, in writing, an extension for 3 or 6 months must be submitted.

Inactive Status

You must notify the Board in writing to request a leave of absence.

 [Download](#) Re-certification Application



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